



DROP-OFF CHECKLIST

For Research and Development Samples Only.

1. MANIFEST

This document must include...

- ☐ Client Information (license number, business name, address, phone number)
- ☐ Lab Information (license number, business name, address, phone number)
- ☐ Inventory of product to be tested (including batch number for all and lot number for edible products)
- ☐ Date and Time of departure
- ☐ Transport license number

Without a complete manifest, the sample must be rejected in accordance with current regulations

2. VALID LICENSE NUMBERS

- ☐ Missouri Facility License Number
- ☐ Transportation License Number (if applicable)
- ☐ Facility Agent ID Card

If valid license numbers are not given, the sample must be rejected in accordance with current regulations

3. SAMPLING DOCUMENT

- ☐ Basic Client Information
- ☐ Details of sampling conditions "Intake Form"

Without this document, the sample must be rejected in accordance with current regulations

Growers Name: _____ Initials: _____ Date: _____